





# Training Record

**Record by:** Office Manager

**Date started:** 17-Feb-23

Staff training is an essential part of 1122 Ltd high standard of service. programmed and the achievements of our staff are recorded below with the date of training

| Employee        | Training Venue        | Accreditation      | Reference number (if applicable) | Expiry Date | Comments |
|-----------------|-----------------------|--------------------|----------------------------------|-------------|----------|
| Harvey O'Beirne | Im Covered 365 Office | Asbestos Awareness | 2352650                          | 24.11.25    |          |
|                 |                       |                    |                                  |             |          |
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|-----------|------------------------|--|----------------------------------|-------------|----------|
| Joel Luff | Certsure LLP           | Fire detection & fire alarm systems - Unit 1 fundamentals              | N/A                              | N/A         |          |
|           | I'm Covered 365 Office | Orisec product training certificate                                    | N/A                              | N/A         |          |
|           | I'm Covered 365 Office | Asbestos awareness E-Learning - UKATA                                  | 2149199                          | 19/11/2024  |          |
|           | I'm Covered 365 Office | TDSI Exgarde Training Certificate 2024                                 | N/A                              | 07/02/2024  |          |
|           | Puretech (Havant)      | Dahua DHSA - video surveillance system                                 | DHSA-VSN202207080012             | 08/04/2024  |          |
|           | Tavcom Training        | Mains compliance   | 60552                            | N/A         |          |
|           | Tavcom Training        | Practical Intruder Alarm   | 62165                            | N/A         |          |
|           | Tavcom Training        | Principles and practices of Intruder and hold-up alarm systems Level 3 | N/A                              | N/A         |          |



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|------------|---------------------------------------|---------------------------------|----------------------------------|-------------|----------|
| Mark Bound | Office - elearning at work            | Abestos Awareness               | 58471                            |             |          |
|            | Safe training services (Southern) Ltd | Operator training certificate   | OP/2372097                       | 30/06/2023  |          |
|            | Tavcom                                | Mains Powered                   | See cert                         | N/A         |          |
|            | Tavcom                                | Fire installation               | See cert                         | N/A         |          |
|            | Tavcom                                | Unit 2 design                   | See cert                         | N/A         |          |
|            | Tavcom                                | Unit 4 commissioning            | See cert                         | N/A         |          |
|            | Tavcom                                | Fire alarm repair & maintenance | See cert                         | N/A         |          |
|            | Tavcom                                | Intruder                        | See cert                         | N/A         |          |
|            | Tavcom                                | Intruder                        | Manufacturer                     | N/A         |          |

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|----------|----------------|--|----------------------------------|-------------|----------|
|          | Tavcom         | BTEC Level 3 Electrical mains compliance | PG75582                          | N/A         |          |
|          | Tavcom         | Practical intruder alarm                 | 59506-01                         | N/A         |          |
|          | TDSI           | Pasma                                    | CoC tower                        | 04/01/2024  |          |



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|----------------|-----------------------|-----------------------------|---------------------------------|-------------|--------------------|
| Rebecca Magson | Avanti Training       | Emergency First Aid inc AED | n/a                             |             |                    |
|                | Im Covered 365 Office | Mental Health Awareness     | n/a                             | 05.06.2027  |                    |
|                | Im Covered 365 Office | Manual handling office      | n/a                             |             | Currently training |
|                |                       |                             |                                 |             |                    |
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I'm Covered **365**  
Fire & Security Solutions

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|--------------|--------------------|---------------------------|----------------------------------|-------------|--------------------|
| Oakley Green | I'm Covered Office | Manual Handling Warehouse |                                  |             | Currently training |
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